



Procurement Notice

“Redesign of the ISRBC’s website”

www.savacommission.org

1. Publication reference

7-18-3/5-2

2. Procedure

Competitive Request for Quotations

3. Contracting Authority

International Sava River Basin Commission (ISRBC)

4. Budget

10,000.00 EUR (VAT excluded)

CONTRACT SPECIFICATION

5. Nature of contract

Global price

6. Contract description

Redesign of the ISRBC’s website and implementation on the ISRBC's hardware infrastructure. The new website and CMS solutions shall be implemented on the new DMS with migration of data from existing CMS and DMS. The new website shall contain all information from the existing website, and it should not make significant changes in current processes.

CONDITIONS OF PARTICIPATION

7. Eligibility

Participation is open to invited Service Providers and to Service Providers which will participate on the base of the published notice in accordance with the Article 12 paragraph 2 of the Rules of Procurement Procedures of the ISRBC. All Service Providers must be registered in one of the Contracting Parties of the Framework Agreement on the Sava River Basin (Bosnia and Herzegovina, Croatia, Serbia and Slovenia).

8. Number of applications

No more than one application can be submitted by a Service Provider. In the event that a Service Provider submits more than one application, all applications in which that Service Provider has participated will be excluded.

PROVISIONAL TIMETABLE

9. Provisional date of invitation to tender

December 17, 2018

10. Provisional commencement date of the contract

February 01, 2019

11. Period of execution

February – May 2019

SELECTION AND AWARD CRITERIA

12. Selection criteria

Professional capacity of Service Provider to be able to handle the proposed contract including:

- Sufficient expertise and experience (reference list)
- Sufficient staff resources (experts)
- Work plan and methodology.

13. Award criteria

The contract shall be awarded to the qualified Service Provider having submitted the most economically advantageous offer, based on stipulated evaluation criteria set forth in the tender documents.

APPLICATION

14. Deadline for receipt of applications

January 16, 2019 at 13:00

Any application received after this deadline will not be considered.

15. Application format and details to be provided

Applications must be submitted using the Application Form, Request for Quotations annexed to the letter of invitation to tender which will be sent to invited Service Providers.

Any additional documentation (brochure, letter, etc) sent with an application will not be taken into consideration.

16. How applications may be submitted

Applications must be submitted to the Contracting Authority:

International Sava River Basin Commission,
10000 Zagreb, Kneza Branimira 29/II
Croatia

You can contact for tender documentation and additional explanations:

Mirza Sarač

phone: +385 1 488 69 72,

fax: +385 1 488 69 86,

e-mail: msarac@savacommission.org

The Contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

17. Operational language

All written communications for this tender procedure and contract must be in one of the official languages of the Sava Commission.

All additional information can be requested from the contact above.