Procurement Notice
“Redesign of the ISRBC’s website”
www.savacommission.org

1. Publication reference
7-18-3/5-2

2. Procedure
Competitive Request for Quotations

3. Contracting Authority
International Sava River Basin Commission (ISRBC)

4. Budget
10,000.00 EUR (VAT excluded)

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**CONTRACT SPECIFICATION**

5. Nature of contract
Global price

6. Contract description
Redesign of the ISRBC’s website and implementation on the ISRBC's hardware infrastructure. The new website and CMS solutions shall be implemented on the new DMS with migration of data from existing CMS and DMS. The new website shall contain all information from the existing website, and it should not make significant changes in current processes.

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**CONDITIONS OF PARTICIPATION**

7. Eligibility
Participation is open to invited Service Providers and to Service Providers which will participate on the base of the published notice in accordance with the Article 12 paragraph 2 of the Rules of Procurement Procedures of the ISRBC. All Service Providers must be registered in one of the Contracting Parties of the Framework Agreement on the Sava River Basin (Bosnia and Herzegovina, Croatia, Serbia and Slovenia).

8. Number of applications
No more than one application can be submitted by a Service Provider. In the event that a Service Provider submits more than one application, all applications in which that Service Provider has participated will be excluded.
PROVISIONAL TIMETABLE

9. Provisional date of invitation to tender
   December 17, 2018

10. Provisional commencement date of the contract
    February 01, 2019

11. Period of execution
    February – May 2019

SELECTION AND AWARD CRITERIA

12. Selection criteria
    Professional capacity of Service Provider to be able to handle the proposed contract
    including:
    - Sufficient expertise and experience (reference list)
    - Sufficient staff resources (experts)
    - Work plan and methodology.

13. Award criteria
    The contract shall be awarded to the qualified Service Provider having submitted the
    most economically advantageous offer, based on stipulated evaluation criteria set forth
    in the tender documents.

APPLICATION

14. Deadline for receipt of applications
    January 16, 2019 at 13:00
    Any application received after this deadline will not be considered.

15. Application format and details to be provided
    Applications must be submitted using the Application Form, Request for Quotations
    annexed to the letter of invitation to tender which will be sent to invited Service Providers.
    Any additional documentation (brochure, letter, etc) sent with an application will not be
    taken into consideration.

16. How applications may be submitted
    Applications must be submitted to the Contracting Authority:

    International Sava River Basin Commission,
    10000 Zagreb, Kneza Branimira 29/II
    Croatia
You can contact for tender documentation and additional explanations:

Mirza Sarač
phone: +385 1 488 69 72,
fax: +385 1 488 69 86,
e-mail: msarac@savacommission.org

The Contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the Contracting Authority.

17. Operational language

All written communications for this tender procedure and contract must be in one of the official languages of the Sava Commission.

All additional information can be requested from the contact above.